



TENNIS REGULATIONS

The Tennis Courts are for the exclusive use of The Overlook at Marietta Country Club (“OAMCC”) residents and others as set forth in these rules and regulations. Please direct questions regarding the tennis regulations, court reservation site, registering a team for league play and facility repairs to tennis@oamcc.org.

A. Court Usage

1. Courts are for tennis only. No skateboarding, rollerblading, scooters, bicycling, etc.

B. Court Reservations

1. All OAMCC residents must be in good standing with the HOA to utilize the tennis courts.
2. Residents may reserve courts at www.reservemycourt.com. This is a free service, but you must sign up. In the sign up process you will have to select from a list of facilities. Please find our courts listed as “The Overlook at Marietta CC”. The access code is “351”.
3. Residents may reserve one court per day up to fourteen (14) days in advance. To reserve courts for USTA or ALTA match or league play see section C below.
4. If a player arrives at the courts 15 minutes after the start of the reservation, the reservation becomes VOID. The court then becomes available on a first-come, first-served basis for the remainder of the reserved time. All reservations must be cancelled as soon as you know you will not be using the court.
5. The walk-up court (#1) is strictly on a first-come, first-served basis. No reservation can be made for the walk-up court. You cannot ‘hold’ the walk-up court by placing something on the courts or in any other way. You can only take the court when you ‘walk up’ and the court is vacant. Under no circumstances may the walk-up court be used for league play.

C. USTA & ALTA League Play

1. Residents must be in good standing with The Overlook at Marietta Country Club Homeowners Association, Inc. (“Association”) to be on the roster of a USTA or ALTA team.
2. Before creating a USTA or ALTA team, the team

captain must submit a request to tennis@oamcc.org to register the team **at least two weeks prior to the league’s initial registration deadline**. This request must include the league name, requested level, **day and time of play, and season start and end dates**. The captain will receive an email when the team registration is confirmed.

3. Upon approval from OAMCC, captains may register their teams on the league site. **ALTA team captains are required to add the “OAMCC Representative” (ALTA #103-708-109) on the ALTA team roster as a designee. USTA captains shall send the Team # to tennis@oamcc.org.**
4. All OAMCC residents in good standing will be eligible and invited to join our neighborhood teams. USTA and ALTA teams will be listed on the OAMCC website with instructions for registration. Email communications will be sent to all email-registered residents of OAMCC during the league registration period. Team captains/co-captains agree that the Association may include their email address as a contact for e-blasts and other community-wide communications regarding league play.
5. After the team is registered with OAMCC and a communication inviting residents to play has been sent, then non-residents can be added to the roster in accordance with these rules/regulations. Under no circumstances may a non-resident be placed on a league roster before the team is registered with OAMCC and the community-wide communication inviting residents to join the team has been sent to OAMCC residents.
6. Under no circumstances may a non-resident be a captain or co-captain of a USTA or ALTA team at OAMCC.
7. USTA and ALTA teams are required to have a minimum of three OAMCC residents and will be capped at a maximum of ten non-resident players per team/season.
8. All non-residents playing on OAMCC teams will be required to sign a release of liability/indemnification/hold harmless agreement, and provide one (either the original or a copy) for each team on which they play, annually (in



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other words, if a non-resident is on the roster of two different teams in one season, that non-resident can execute only one release, but must provide a copy for each team). If a non-resident has executed a release within the preceding 12 months, another is not necessary, but the captain/non-resident will still have to submit a copy with the current registration.

9. The fee for non-residents is \$25 per team/season (if a non-resident is on the roster of two different teams in one season, that non-resident must pay the \$25 fee for each team). All non-residents on any OAMCC team roster must be listed on the team roster (**with a designation on the roster identifying non-residents**) to be provided to tennis@oamcc.org in advance of the first match, after which no additional non-residents may be added to the roster. The team captain, however, may appeal to the Board of Directors with the understanding that unexpected circumstances may arise. The captain should submit the appeal to board@oamcc.org. Additional OAMCC residents may be added to team rosters at any time.
10. At least two weeks prior to the first match, team captains must submit a packet including the following:
 - a. Team rosters registered with USTA or ALTA
 - b. Home match schedule
 - c. Family Pavilion reservation agreement signed by the team captain*
 - d. Signed waivers by all non-residents
 - e. A check for non-resident players. Payment (one check) is to be made payable to "The Overlook @ MCC Homeowners Association" mailed to Georgia Community Management, Inc., attn.: Michelle St. Dennis, P.O. Box 2750, Loganville, GA 30052.

The rosters, schedules and signed waivers should be emailed to tennis@oamcc.org. The check for non-residents must be delivered to Georgia Community Management, attn. Michelle St. Dennis, PO Box 2750, Loganville, GA 30052 at least two weeks prior to the first match. **Court reservations for home matches will not be secured until these items are received, so submit your documents promptly.** Signed documents may also be scanned and emailed to tennis@oamcc.org. **Send an email notification to tennis@oamcc.org and to mstdennis@gcmmgt.com after you have mailed the check.**

11. USTA and ALTA teams will be granted three courts for home matches. An OAMCC resident player must be present for all home matches. Court and Family Pavilion reservations will be made following receipt of documentation as noted in C.10. If, 15 minutes before the scheduled match start, the fourth court is not being used or is not reserved, the captain may log on to www.reservemycourt.com and reserve the fourth court for that match's play. **Under no circumstances can the fourth court be used or reserved more than 15 minutes in advance of the scheduled match or if a resident already is using the court.** League play is not permitted on the walk-up court, under any circumstances (including warming up, etc. prior to a league match). Captains are responsible for enforcement of this rule and are expected to advise the visiting team accordingly. Should any aspect of this rule be violated, then teams will revert to only being allowed three courts.
12. In the event there are two teams scheduled for league play at the same day/time, each team will be granted two courts for match play. Court and pavilion reservations will be made accordingly. The walk-up court cannot be used for league play, even when there are two teams scheduled for league play at the same day/time.
13. If your team becomes eligible for playoffs or needs to schedule make-up matches on OAMCC courts, the captain is to send an email to tennis@oamcc.org or mstdennis@gcmmgt.com for additional court reservations.
14. Reservations for league play of any sort may not be made in any other manner and there will be no "bumping" of courts for make-up play, practices or otherwise.
15. A non-resident is defined as:
 - a. Any person who at the beginning of the season (the first day match play begins) does not occupy an OAMCC residence on a full-time basis.
 - b. Should a player move out of OAMCC before the beginning of the season, they are considered a non-resident.
 - c. A non-resident shall not be considered a resident player even if his/her parent, grandparent, sibling, cousin or any other family member lives in OAMCC and the person seeking resident status does not occupy the residence on a full-time basis.



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- d. The final determination on the definition of “resident” will lie with the Association Board of Directors. Resident captains may represent the non-resident player at the appeal meeting.

- g. Send an email to tennis@oamcc.org when the drill session is complete;
 - h. There is a \$25 fee per 10-week session per non-resident not on the current roster of an OAMCC League Team;
 - i. If during the scheduled 10-week session any individual session is cancelled due to weather, that session may be made up either on another available day or a subsequent regularly scheduled weekday (e.g., the next Monday) but all such make-up sessions must be completed within three weeks of the end date previously provided (see subpart c, above).
5. The resident host will be responsible for emptying the court trash receptacles and ensuring the Family Pavilion is left in order (trash removal, etc. as documented in the Family Pavilion Reservation Agreement; lights turned off).

D. Lessons or Drills with a Tennis Instructor

1. Lessons or Drills with a professional Tennis Instructor (“Tennis Instructor”) must be hosted by a resident of OAMCC and any courts used for such must be reserved in accordance with section B, above.
2. The Tennis Instructor must (1) register with OAMCC HOA (tennis@oamcc.org) ten days prior to providing any services; (2) carry and provide a certificate of liability insurance with at least \$1,000,000 in coverage with OAMCC named as an additional insured (The Overlook at Marietta Country Club Homeowners Association, Inc., 2187 Tayside Crossing, Kennesaw, GA 30152). These should be emailed to tennis@oamcc.org and to mstdennis@gcmmgt.com at the time of registration.
3. If you would like to open drills to OAMCC residents, an announcement of the drills will be sent to residents via the OAMCC website and e-blast. A resident host must be present at all drill sessions.
4. Two weeks prior to the start of each 10-week session, the resident host will provide in writing the following registration:
 - a. The name of the professional and confirmation of registration/insurance;
 - b. The start date of the sessions;
 - c. The end date of the sessions;
 - d. The day of the week on which the sessions will take place;
 - e. The time for the sessions; and
 - f. A list of all non-residents who are registered for the 10-week session broken down by:
 - i. Those currently on team rosters (identifying the team) and those not currently on a roster;
 - ii. There is a limit of ten non-residents to participate in drills;
 - iii. All non-residents must sign a release of liability/indemnification/hold harmless agreement (if not already done so);
 - iv. Registration is then closed to non-residents — none can be added/substituted;

**Team captains will be required to sign a “Team Captain” Family Pavilion Reservation Agreement at the beginning of the season and will be responsible for the terms of the Reservation Agreement. Team captains will not be responsible for providing a deposit. However, if the Family Pavilion is not cleaned up after matches (as outlined in the Reservation Agreement) the team captain will be assessed a \$50 cleaning charge. If the team captain is not going to be present for a home match or team lessons, they will need to appoint another resident to be accountable for clean-up (under no circumstances can a non-resident be appointed the responsible party). Ultimately, however, the team captain is the responsible party. Once clean-up is complete, send an email message confirmation to tennis@oamcc.org.*

OAMCC expects residents, teams and captains to comply with the spirit as well as the letter of the rules. Failure to comply with OAMCC Tennis Regulations will result in the loss of court privileges determined at the discretion of the OAMCC Board, based upon the nature of the infraction and whether there is a history of non-compliance. Non-compliance will be reviewed by the OAMCC Board, which will make a decision as to whether there has been a rule violation and the appropriate penalty for the violation.

The OAMCC Board of Directors