



FAMILY PAVILION RESERVATION AGREEMENT

I hereby agree to abide by the Reservation Agreement (“Agreement”) in my possession and have read and acknowledge the following Rules and Regulations for The Overlook at Marietta Country Club Family Pavilion (“Pavilion”). I take full responsibility for any oversight of my guests at this event. Furthermore, I waive all liability from the Overlook at Marietta Country Club Homeowners Association, Inc. (“Association”) and its members and agree to indemnify and hold each harmless in event of any loss.

Homeowner Name _____

Address _____

Home Phone _____ Cell Phone _____

Email _____

Emergency Contact Name _____ Phone _____

EVENT DETAILS

Event Date _____ Start Time _____ End Time _____

Event Type Birthday School Graduation Family Other _____

Number of Attendees _____

HOMEOWNER HOST MUST BE IN ATTENDANCE FOR THE ENTIRE DURATION OF THE EVENT

RULES AND REGULATIONS

1. Reservations, deposit and signed reservation agreement are required to reserve the Pavilion. Please Check Availability on the community website (www.oamcc.org) under Residents > Amenities > Clubhouse. Or you may login to the community portal and view the Community Calendar.
2. The Pavilion is available to all homeowners of the Association. Homeowners may utilize amenities only if they are in good standing, meaning their account balances are current on all fees due to the Association, including but not limited to assessments, fines and liens or other encumbrances that have been levied on the owner or property within The Overlook at Marietta Country Club (“OAMCC”).
3. There is no rental fee for using the Pavilion, however a \$100 refundable deposit is required. For your convenience, the Association offers cleaning services following your event for \$75; this fee is optional, but the check must be submitted along with the deposit when making the reservation.
4. **A homeowner must be in attendance when hosting a private gathering and is responsible for the following:**
 - › Return the tables and chairs to original position.
 - › Put all trash in trash receptacles.
 - › Empty trash and place in trash bins outside pool (replacement liners are stored in the bottom of the Pavilion trash receptacles).
 - › Wipe tables clear of food and beverage debris (paper towels are stored in cooler serving tables).
 - › If used, drain and clean the coolers. Leave lids upright to allow them to dry.



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- › Turn off lights and fans.
- › You may request access to TV's remote controls. Remote controls are to be returned to a designated board member.

5. Examples where a deposited could be forfeited include, but are not limited, to the following:

- › Homeowner Host does not clean up after the event (as noted above). Homeowner Host may pay a \$75 cleaning fee.
- › Damage to OAMCC property occurs. If damage exceeds the deposit of \$100, the cost for repair will be charged back to the homeowner's Association account.
- › TV remote controls are not returned to the designated Association representative.

DEPOSIT PAYMENT MUST BE INCLUDED WITH THE SIGNED RESERVATION AGREEMENT

REQUIRED: \$100 check, refundable deposit.

OPTIONAL: \$75 check for cleaning services. Please prepare a separate check for this service.

Please make check(s) payable to "Overlook at Marietta Country Club HOA" and kindly write "Family Pavilion Reservation" in the memo area of your checks.

MAIL TO

Send signed agreement and payment to Georgia Community Management, Inc., c/o Tara Wilkes, Association Manager, PO Box 2750, Loganville, GA 3005. A confirmation will be emailed once the form and check(s) are received.

QUESTIONS?

Please reach out to Tara Wilkes, Association Manager, at (770) 554-1236 or twilkes@gcmmgt.com for inquiries and access instructions.

I understand that, by signing this document, I hereby acknowledge that I have read the above FAMILY PAVILION RESERVATION AGREEMENT and its guidelines carefully before signing.

Homeowner Signature _____ Date _____